

**37<sup>TH</sup> Annual Industry  
Advancement Summit**  
*Sheraton Indianapolis Hotel &  
Suites*  
*Indianapolis, IN*  
*May 8-11, 2007*



100 North 20<sup>th</sup> Street, 4<sup>th</sup> Floor  
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## Registration Instructions

1. **IMPORTANT!** Please fill out all registration forms carefully. Be sure to check the appropriate membership information.
2. **PRINT or TYPE** the names of the individuals who will be attending the Meeting – nicknames will be used on badges. Please list below all members of your firm and spouses for whom registration fees are enclosed. Individual names and company will appear exactly as you indicate. Photocopy this form as needed.
3. **Early Registration Deadline** is Saturday, April 7, 2007. **Only those names received by that date will appear in the Meeting Program.**
4. **Acknowledgements** will be sent directly to each registered delegate. All badges will be available for pickup at the SHDA Registration Desk.
5. Please **keep a copy** of the completed registration form for your records.
6. Please remit credit card payment or one check payable to the Security Hardware Distributors Association (SHDA) for all conference functions listed on this form. **Payment must be received at the time of registration.**
7. The **fee** for delegate and spouse provides admittance to all SHDA Conference Events.
8. **Badges** admit delegates and spouses to all functions. Badges will be available for pick up at the Meeting Registration Desk.
9. **Meeting cancellations** must be submitted to SHDA headquarters in writing. Requests for refunds must be submitted in writing before April 23, 2007 and will be subject to a \$50 processing fee. After that date, there will be **no refunds**, with the exception of a medical emergency. If you must cancel your meeting registration, it is also your responsibility to cancel hotel room reservations.
10. **Cut-off for Hotel reservations** at the Sheraton Indianapolis Hotel and Suites is April 7, 2007. SHDA suggests that you make your reservations immediately.

It is vitally important that you reserve your accommodations at the Sheraton Indianapolis Hotel and Suites. SHDA is contractually obligated to fill our room block and may be exposed to significant financial liability should our members fail to support this room block.

**April 7, 2007**  
Early Registration  
Deadline  
**April 7, 2007**  
Hotel Reservation  
Deadline