

Sheraton Indianapolis Hotel & Suites

**8787 Keystone Crossing
Indianapolis, IN 46240**

317-846-2700 Phone

317- 574-6780 Fax

**Name of Group: Security Hardware Distributors Association "SHDA"
May 8-11, 2007**

Guest Name: _____
Please Print Last Name First Name

Date of Arrival: _____ **Date of Departure:** _____

Guest Address: _____

City: _____ **State:** _____ **Zip:** _____

Telephone: _____ **Fax:** _____ **E-mail:** _____
(Area code)

AmEx/MC/Visa/Discover Card # _____ Exp. _____

Signature _____ SPG# _____ Exp. _____

I, _____, give authorization to the **Sheraton Indianapolis Hotel & Suites** to charge my credit card.

Room Rate (all room rates are quoted exclusive of applicable state and local taxes currently 15%)

Standard Rooms

Single Occupancy \$109.00
Double Occupancy \$109.00
Triple Occupancy \$129.00
Quad Occupancy \$149.00

Rooming Accommodations

Standard King Bed Non-Smoking
 Standard Double Bed Smoking
 Accessible Room

***Guest Confirmation Number:** _____

Please confirm reservation confirmation number via:

Phone Fax Email

- ? Hotel reservations will be accepted by returning this form by fax to 317-574-6780, by calling
- ? 1-888-627-7814. If you have any questions regarding room reservations, please contact: Jake Knight, Group Coordinator with the Sheraton Indianapolis Hotel and Suites by email: jake.knight@starwoodhotels.com.
- ? A credit card number is required to make reservations. Or if you prefer, send a check or money order for one night's deposit with this form attached.
- ? Room types are honored on a first come first serve basis.
- ? If you wish to receive, confirmation that your reservation has been made you may call our central reservations department at 1-888-627-7814. Please allow time for processing.
- ? Check-in is 3:00pm. Rooms may not be available for early check-in. Check-out is 12:00 noon. Additional charges apply for late check-outs and unplanned early check-outs.
- ? **Incidental Charges must be secured with either a credit card or cash upon check-in.**

Note: *Early Departure Fee:* after registration a \$50.00 fee will be charged to a guest who checks out prior to the scheduled departure date.
Room Cancellations: room reservations must be cancelled 24 hours prior to check-in date. Reservations cancelled less than 24 hours of the check-in date, will be charged one (1) night's room and tax.

Reservations must be received no later than April 7, 2007 by 5PM

Reservations made after April 7, 2007 will be accepted on a space and rate availability basis.